

### SB 1383 Recordkeeping Tool for Self-Haulers

This tool assists commercial businesses that self-haul organic waste with maintaining records. Use of this form is optional and not a regulatory requirement.

The SB 1383 regulations require commercial organic waste generators, including landscapers, to maintain certain records if they comply with the organic waste collection service requirement by self-hauling their generated organic waste. (Title 14, Chapter 12, Article 3, Section 18984.9)

The records commercial businesses that self-haul must keep are:

- Delivery receipts and weight tickets from each entity receiving organic materials, including the amount of organic material in cubic yards or tons.
- If the organic waste is transported to a site that does not have scales or that employs scales incapable of weighing the waste received, the self-hauler is not required to record the weight of material. However, the self-hauler must maintain a record of the entity that received the organic waste.

Residential self-haulers do not need to maintain these records.

### SB 1383 Commercial Self-Haul Recordkeeping for 20XX

This form is to document that [NAME of BUSINESS] has arranged for recycling and organics collection services by self-hauling.

<b>Date of Transaction</b>	<b>Solid Waste Facility, Operation, Activity, or Property that Received Organic Waste for Processing or Recovery</b>	<b>Amount of Organic Waste in Cubic Yards or Tons Delivered</b>	<b>Was a Delivery Receipt or Weight Ticket Received (Yes/No)?</b>  <b>If Yes, Include the Location of the Receipt or Weight Ticket (e.g., physically attached, electronically included).</b>