

## NON-HAZARDOUS WASTE (SOIL) PERMIT INSTRUCTIONS

### PLEASE READ THESE INSTRUCTIONS VERY CAREFULLY

1. The following terms will be used throughout this packet:
  - A. **Generator** = the owner of the property where the work site is located.
  - B. **Contractor** = the company being hired by the *Generator* to perform construction tasks.
  - C. **Transporter** = the company and/or individual who is hauling the soil.
  - D. **RWQCB** = Regional Water Quality Control Board.
  - E. **PSD** = Protection Services Division, County of Santa Barbara Fire Department
  - F. **RR&WM** = Resource Recovery & Waste Management Division, Public Works Department, County of Santa Barbara
2. A Non-Hazardous Waste Permit is required for the disposal of soil. Soil, if needed by RR&WM, may be accepted at one of the County's Solid Waste facilities as cover/fill material. If it meets certain criteria, it may be accepted at a reduced tip fee. The soil must not contain any hazardous materials, must be free of rubbish, yard waste, aggregate (rocks, gravel, bricks), and otherwise be suitable for RR&WM operations. If personnel at the disposal site indicate that the soil delivered contains unsuitable, non-hazardous material, the normal disposal rate will be charged.
3. In addition to a completed Soil Permit Application (attached), the Generator shall submit the following information to the RR&WM for review and specific approval prior to soil delivery:
  - An evaluation of the origin of the soil, including: a description of current and historical uses of the property, a map of the soil excavation area (including excavation depths), and an estimate of the volume of affected soil;
  - An evaluation of the soil with respect to the hazardous characteristics of ignitability, corrosivity, and reactivity as detailed in 22 CCR, Chapter 11, Article 3;
  - Complete recent analytical results from a state certified laboratory demonstrating the soil does not exceed the toxicity concentration limits for any Constituent of Concern (COC), as defined in the Tajiguas Landfill Soil Acceptance Plan; and
  - A description of sample collection methods including: type of samples, number of samples tested, map of sample locations and depths, and chain-of-custody documentation.

The RR&WM may require additional information deemed necessary, and reserves the right to reject, at its own discretion, the acceptance of soil at the Tajiguas Landfill.

4. The following laboratory test methods for soils are recommended for each category of COCs:

<b>Constituent Class</b>	<b>Test Method(s)</b>
Total Petroleum Hydrocarbons , including	EPA 8015B (M)
Gasoline (C4-C12)	
Diesel (C13-C22)	
Motor Oil (C23 +)	
Organochlorine Pesticides	EPA 8081A
Polychlorinated Biphenyls (PCBs)	EPA 8082
Organophosphorous Pesticides	EPA 8141A
Chlorinated Herbicides	EPA 8151A
Volatile Organic Compounds (VOCs)	EPA 8260B
Semi-Volatile Organic Compounds (SVOCs)	EPA 8270C
Heavy Metals	EPA 6010B/ EPA 7471A
General Chemistry	
Total Phenolics	EPA 9065
Total Cyanide	EPA 9010C / 9014
Perchlorate	EPA 314.0 (M)
Total Sulfide	EPA 376.2 (M)
Total Fluoride	SM 4500-F C (M)

\* Laboratory reporting limits (RLs) must not exceed the site's soil acceptance concentration limits.

5. As defined in the Tajiguas Landfill Soil Acceptance Plan, the minimum soil sampling frequency requirements are as follows:

<b>Soil Volume</b>	<b>Number of Samples Required</b>
<20 cubic yards	1
20 - 100 cubic yards	2
101 - 500 cubic yards	4
501 - 2500 cubic yards	6
Each 500 cubic yards over 2,500 cubic yards	+1

6. A request for soil disposal is made in writing by mail, email or fax to RR&WM staff stating the nature and quantity of the material.

County of Santa Barbara, Department of Public Works,  
Resource Recovery & Waste Management, "Soil Permit Request,"  
130 East Victoria Street, Suite 100, Santa Barbara, CA 93110.

Send requests by email to [RRWMPermits@cosbpw.net](mailto:RRWMPermits@cosbpw.net) or by fax to (805) 882-3601.

7. A permit application packet is sent to the *generator*, which includes “Non-Hazardous Waste (Soil) Permit Application,” “Non-Hazardous Waste (Soil) Permit Instructions,” and a “Non-Hazardous Waste (Soil) Manifest.”
8. The *generator* completes the permit packet and returns it, along with applicable laboratory analytical results as requested by RR&WM.
9. Requirements: laboratory analytical results will be reviewed by RR&WM engineering staff. If approval is granted, RR&WM will then issue a permit.
10. RR&WM will approve and sign the permit application, will assign a permit number, and then will email or fax it to the *generator*. The RR&WM office located at the South Coast Transfer Station will retain the permit information on-site.
11. When the soil load arrives at the disposal site scale house, the *transporter* gives the manifest to the scale house operator. The scale house operator will check for a valid permit, inspect the load, and weigh the load. If the scale house operator finds the load acceptable, the scale house operator signs the manifest and returns it to the RR&WM office located at the South Coast Transfer Station.
12. The scale house operator will then assess the appropriate fee and the normal landfill/transfer station process will continue.
13. If the scalehouse operator or any other qualified personnel determines that the soil does not meet RR&WM requirements, the soil will not be accepted. If at any time during the hauling process the soil is found to be contaminated, it will be the responsibility of the *generator / contractor* to remove the soil from the facility.
14. It is the responsibility of the *generator* to renew the permit upon its expiration.

**GENERATOR UNDERSTANDS AND ACKNOWLEDGES RECEIPT OF THESE INSTRUCTIONS:**

\_\_\_\_\_  
PRINTED NAME OF GENERATOR

\_\_\_\_\_  
SIGNATURE OF GENERATOR

## NON-HAZARDOUS WASTE (SOIL) PERMIT APPLICATION

PERMIT NO.: \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

**GENERATOR/PROPERTY OWNER:**

Generator/Owner Name and Address: \_\_\_\_\_

Mailing Address (If Different): \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Work site address where soil was generated: \_\_\_\_\_

How was this soil generated?: \_\_\_\_\_

**CONTRACTING COMPANY:**

Contractor name and address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Contact number during working hours for the job site: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

What is the approximate quantity of soil in cubic yards? \_\_\_\_\_

Is this soil from or in close proximity to a mandated cleanup site?     **Yes**     **No**

Is this soil from or in close proximity to an old or existing gas station, auto repair facility, auto dismantling facility or oil drilling site?     **Yes**     **No**

Is this soil from or in close proximity to an old or existing railway, wood treatment plant, railroad ties storage area, or facility that processes wood treatment chemicals?     **Yes**     **No**

Is this soil from or in close proximity to an old landfill, burn dump, or any site that might contaminate the soil?     **Yes**     **No**

Is the soil non-hazardous per Title 22, CCR, Division 4.5, Chapter 11?     **Yes**     **No**

**Please attach analysis as requested by County of Santa Barbara Public Works Department.**

Does the soil contain less than 50 percent moisture?     **Yes**     **No**

*I declare that the soil described above will be delivered by the hauling company named in the manifest for disposal at the South Coast Transfer Station, Tajiguas Landfill or Santa Ynez Valley Recycling & Transfer Station. I understand that if at any time the soil is determined to be unacceptable at the disposal facility, it will be my responsibility to remove the soil from the disposal site.*

\_\_\_\_\_  
PRINTED NAME OF GENERATOR

\_\_\_\_\_  
SIGNATURE OF GENERATOR

*(If customer does not have a charge account, only cash or local check will be accepted at the South Coast Transfer Station and Santa Ynez Valley Recycling & Transfer Station. Only pre-authorized charge accounts will be accepted at the Tajiguas Landfill.)*



## NON-HAZARDOUS WASTE (SOIL) MANIFEST

**Job site information**

Name: \_\_\_\_\_

PERMIT NO.: \_\_\_\_\_

Address: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_

This is to certify that the soil in this load is non-hazardous per Title 22, CCR, Division 4.5, Chapter 11, Article 3, Section 66261 et al. and is properly classified, described, packaged, marked and labeled, and is in proper condition for transportation according to the applicable regulations of the Department of Transportation.

\_\_\_\_\_  
PRINTED NAME OF GENERATOR

\_\_\_\_\_  
SIGNATURE OF GENERATOR

**TRANSPORTER** (To Be Completed by Hauler)

Name: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

Cell: (\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_

**Driver information**

Name: \_\_\_\_\_

Vehicle #: \_\_\_\_\_

Number of loads: \_\_\_\_\_

Total yards: \_\_\_\_\_

Driver's signature: \_\_\_\_\_

**DISPOSAL FACILITY** (To Be Completed by the Scale House Operator)

- Santa Ynez Valley Recycling & Transfer Station, 4004 Foxen Canyon Road, Los Olivos, CA 93441
- Tajiguas Landfill, 14470 Calle Real, Goleta, CA 93117
- South Coast Recycling & Transfer Station, 4430 Calle Real, Santa Barbara, CA 93110

QUANTITY Tons \_\_\_\_\_ x Price/Ton \$ \_\_\_\_\_ = Total \$ \_\_\_\_\_

TICKET NUMBER \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF SCALE HOUSE OPERATOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME OF SCALE HOUSE OPERATOR

\_\_\_\_\_  
SIGNATURE OF RR&WM PERMITTING STAFF

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME OF RR&WM PERMITTING STAFF